

APPENDIX A: FINANCIAL POLICIES AGREEMENT

The following financial policies govern the financial relationship between the Parties. Payment: The fee per fifty (50) minute session shall be: \$ (the "Hourly Rate"). A bulk purchase of ten (10) sessions (a "Package") may be purchased at the cost of \$_____ (the "Package Cost"). Payment is due prior to the start of in-person sessions, and 24 hours in advance of any virtual/phone session. Charges: There is not a charge for communication related to appointment scheduling, but all other written or oral communication may be charged at the Hourly Rate, prorated. **Insurance:** At present time, coaching services are not paid for nor reimbursable by insurance plans. Refund Policy: MHC does not offer refunds for individual or bulk sessions. However, the purchase of sessions is good for one year from date of purchase Cancellation/Rescheduling: Cancellation or rescheduling must take place at least 24 hours in advance and shall be through email at vitz@magnoliahealingcenter.com. Failure to cancel or reschedule in accordance with this policy will result in full Hourly Rate for that session, or deduction of one session from your Package, as applicable. Termination: Ending relationships can be difficult. However, either party may terminate the relationship at any time by providing written notice (email) to the other party. Should the Coach initiate the termination, a refund for any unused sessions shall be made within ten (10) business days. For the avoidance of doubt, refunds shall not be issued for any sessions not cancelled or rescheduled in accordance with the policies herein. By executing this Financial Policies Agreement, I hereby attest that I have read and agree to the items contained in this document.

Client_____